

Instructions for completing NYS Retirement System Status Form

Nassau BOCES is now required to report NYS retirement status for its artists/consultants. This is a NY State directive which applies to all individuals and business enterprises* which in turn, contract individuals who are or ever have been members of NYS TRS (Teacher Retirement System), NYS ERS (Employee Retirement System), NYC (City) TRS (Teacher Retirement System) or NYC ERS (Employee Retirement System) and who perform under Nassau BOCES Arts in Education contracts.

*Business Enterprises with five or more individuals providing services through Nassau BOCES Arts in Education contracts are not required to list these individuals.

Please [click here](#) and complete the Retirement System Status Form. (PDF*) Return it to Jean Gribbins via email to JGRIBBINS@nasboces.org or fax it to (516) 997-0190 when completing the artist registration process. If you have any questions, please contact Jean Gribbins at 516-396-2246.

If emailing your response, be sure to save the PDF using "Save As." If writing in your responses, be sure to save a copy for your records.

If you print a blank form, please note that the "System" box drop down will not appear. You will need to write in one of the following for your retirement system status: **N/A, NYS TRS, NYS ERS, NYC TRS, or NYC ERS.** **Note:** Arts organizations with less than five consultants/teaching artists performing under Nassau BOCES contracts should report the retirement system status of these individuals.

**If you do not have Adobe Reader 8 or higher, you will need to update your version. If you do not have Adobe Reader, then contact Arts in Education at 516-396-2345 to arrange to have the form faxed to you.*

Non-discrimination Statement

The Nassau BOCES advises students, parents, employees and the general public that it offers employment and educational opportunities without regard to age, race, creed, color, national origin, sexual orientation, religion, military/veteran status, sex (including pregnancy, childbirth, or related medical condition), gender, gender identity, gender expression, marital status, disability, predisposing genetic characteristic(s), or domestic violence victim status. The Nassau BOCES shall provide equal access to the Boy Scouts and other designated youth groups. The Nassau BOCES shall not discriminate or take any retaliatory action against an employee with respect to compensation, terms, conditions or privileges of employment because of the employee's or dependent's reproductive health decision-making.

Information and grievance procedures are available by contacting the following Civil Rights Compliance Officers at 71 Clinton Rd., Garden City, NY 11530: Dr. Valerie D'Aguanno, Executive Director of the Department of Human Resources at 516 396-2358, vdaguanno@nasboces.org and/or Selma Stoddard, Esq., Attorney (Employee Relations), Department of Human Resources at 516-396-2360, ssoddard@nasboces.org. Inquiries concerning the application of regulations prohibiting discrimination may be referred to the above-mentioned Civil Rights Compliance Officers or to the Office for Civil Rights at NY Office for Civil Rights, U.S. Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005- 2500 or call 646-428-3900, or fax 646-428-3843, or TDD 800-877-8339 or email OCR.NewYork@ed.gov or file form at <https://www2.ed.gov/about/offices/list/ocr/complaintintro.html>